

# Winslow & District Community Bus

Minutes of Trustee Meeting held on Wednesday 22<sup>nd</sup> July 2009 at the WTC

## Present:

John Gilbey	Chairman
Margaret Ford	Secretary
Joanne Voyce	Treasurer
Trevor Cocks	Trustee
Michael Sutton	Trustee
Terry Windsor	Trustee
Sue Marchant	Coordinator
Victor Griffiths	Trustee
Trish Cawte	Trustee/Winslow Town Council
Brian Fuller	Volunteer Driver

## 1: Apologies:

- There were no Absentee's

## 2: Minutes of Previous Meeting 20<sup>th</sup> May 2009:

- The minutes were accepted and signed by **JG**.

## 3: Matters Arising:

- **DF**'s Midas certificate has expired and he has now resigned as a volunteer driver, after many years of great service to our organisation. He will be missed.
- No date for fund-raising coffee morning yet.
- We have agreed to place seat belt signs on the window beside each row of seating, **SM** to source the approx 3" signs from the internet.
- The leg room on the bus has been slightly shortened and stowage space increased.
- After small modifications, **SM** will have 500 new bus leaflets printed.
- **SM** to arrange for nearside wing mirror to be repaired.
- **SM** to have nearside tyre tracking checked and possibly replace the tyre.
- **JG** has taken up the problem of overhanging branches on our routes with the authorities.
- **SM** is making enquiries regarding risk assessment with Sally Hussey of BCA.
- **BG** has passed the Midas test and should be an asset to us.
- **VG** will circulate updated bus regulations at the August meeting.

## 4: Secretary's Report:

- **MF** asked **BF** to complete the Trustee forms and they will be posted off tomorrow
- **MF**, **MS** and **TW** have to stand down at the 24<sup>th</sup> September AGM. **MS** and **TW** will not offer themselves for re-election; **MF** will consider the matter further.

### **5: Treasurers Report:**

- **JV** has done a sterling job as Treasurer for the past four years and will step down at the AGM. It is likely that we will have to pay a new treasurer and **JV** will investigate the charges and suitability of our new auditors.
- There appeared to be no queries on the accounts **JV** has prepared for the auditors.
- The current net worth £35518.56.
- **JV** is sorting our bank charge queries, interest and COIF matters.

### **6: Coordinators Report:**

- There have been 5 trips and 7 group hires since the last meeting.
- The bus needed a MOT after its first year. It has been off the road since 17<sup>th</sup> July awaiting the test. In the meantime we are using a replacement from Brian Curry's at a cost of £85 per day. **SM** will urgently check the suitability of our Midas drivers to drive this bus and if necessary change to another company to ensure all our drivers are allowed to drive it, even if its £120 per day with Thrifty.
- The problem of getting enough volunteer drivers to do the vast majority of the trips was again discussed. **SM** will liaise with **JG** and will tactfully try to get more commitment from the drivers by circulating a two month schedule, as well running the services that the drivers would like to commit to. Get drivers more involved in planning future trips and not trying to run too many services if we cannot get the drivers for them. **SM's** job is primarily Administrator and back-up driver and she should not be doing multiple trips every week.
- **SM** will welcome ideas for our stand at the Winslow Show.
- **SM** will supply the mpg and tank range at the next meeting.

### **7: Health and Safety:**

- No matters were discussed.

### **8. Any Other Business:**

- Llew Monger will attend our next meeting to discuss the WTC/BCC initiatives.

### **10: Date of Next Meeting:**

**Wednesday 19<sup>th</sup> August 2009 at 8pm at WTC**