

Winslow & District Community Bus

Minutes of Trustee Meeting held on Wednesday 21st July 2010 at the WTC

Present:

John Gilbey	Chairman
Jean Pollock	Treasurer
Sue Marchant	Coordinator
Trish Cawte	Trustee/Winslow Town Council
Victor Griffiths	Trustee
Brian Fuller	Trustee/Volunteer Driver
Sheila Cadge	Trustee/Volunteer Driver
June Hodges	Trustee

1: Apologies:

- Margaret Ford

2: Minutes of Previous Meeting 19th May 2010

- The minutes were accepted and signed by **JG**.

3: Matters Arising:

- **JG** has not had any positive feedback regarding the overhanging branches at Greenways.
- **JP** has taken over the PAYE for **SM**, and is also progressing the revised mandate.

4: Secretary's Report:

- There was no report.

5: Treasurers Report:

- **JP** presented a four month profit and loss statement, which confirms that our income matches our expenditure.
- We need the refund of the replacement bus hire charge from the insurance company to finalise the accident claim.
- **SM** to get for **JP** the estimate of the backdated fuel rebate for **JP** to complete the end of year figures.

6: Coordinators Report:

- There were 11 excursions and 10 group hires since the last meeting.
- The BSOG paperwork has gone off after authentication from Martin Nye. We await result.
- The Rector of Whitchurch is keen to drive as a volunteer.
- **VG** is booked to Midas train 4/5 Aylesbury Dial a ride drivers on 18th August. They will provide the bus and the room.

7: Health and Safety:

- One or two seat belts need extra force to work properly.

11: Correspondence:

- **SM** passed the liability insurance renewal to **JP**.

9: Bus Maintenance and Service:

- **SM** outlined the sequence of actions and non-actions with the garage which has resulted in the door appearing to repair itself in the face of inefficiencies all around. We will not pay for the door repair because it is under warranty. **SM** was asked to itemise the problems and failures with the garage and to write to them, with a follow up meeting with them, ensuring we put Mercedes in the picture.
- The bus failed the MOT on 16th July on four counts; loose bolts, no passenger bell, broken indicator cover and the tail lift not working. All being resolved, but **VG** advised that the tail lift is still sticking.
- **VG** suggested the possibility of using the Aylesbury Fire Headquarters for future servicing, repairs and MOT. He will investigate to see if viable.

8: Youth Bus Update:

- The Winslow L8 Bus project starts with a run to MK on 23rd July
- **SM** is fully co-ordinating the scheme during the seven week trial run.

10: Examination of Accounts:

- **JP** will liaise with Martin Nye to have report in time for AGM.

12; Any Other Business:

- **SM** is to ask drivers to mention to fellow passenger of the death of **Amy George**.
- **VG** mentioned that he intends to renew his Midas testing certificate for a further two years from April 2011, but will be resigning as a Trustee at the forthcoming AGM. .

13: Date of Next Meeting: Wednesday 18 August 2010 at 8pm at TBA.

Signed as Correct

(John Gilbey)

Date: