

# Winslow & District Community Bus

Minutes of Trustee Meeting held on Wednesday 17<sup>th</sup> March 2010 at the WTC

**Present:**

John Gilbey	Chairman
Margaret Ford	Secretary
Jean Pollock	Treasurer
Sue Marchant	Coordinator
Trish Cawte	Trustee/Winslow Town Council
Brian Fuller	Trustee/Volunteer Driver
Sheila Cadge	Volunteer Driver
June Hodges	

**1: Apologies:**

- Victor Griffiths

**2: Minutes of Previous Meeting 17<sup>th</sup> February 2009:**

- The minutes were accepted and signed by **JG**.

**3: Matters Arising:**

- Still awaiting confirmation from **David Rowlands** that he has accepted the offer to be Vice President of Winslow and District Community Bus. **JG** to write to him again.
- **JH** said she would be willing to take over as Secretary, if approved as Trustee.
- **JP** had forms to update bank signatories.
- **BF** and **SM** still to research boxes for back of bus.

**4: Secretary's Report:**

- **MF** submitted the forms to add **SC** as a Trustee. They were returned to her, and they now have to be completed online, with additional security information supplied.

**5: Treasurers Report:**

- **JP** handed out balance sheet.

**6: Coordinators Report:**

The bus has run 3 excursions and had 7 group hires since the last meeting.

The bus went in for its 8 weekly check on 9<sup>th</sup> March, and the back door was rectified

**SM** met up with two prospective volunteer drivers, and one is definitely keen to start and will be very suitable. Details passed on to Victor. **SM** had a request from another driver, who although she is 30 years old, has only held a licence for the last 2 years. She seemed very suitable for driving the Youth Bus as she is a full time worker for a youths art charity in Bicester, and is keen to drive evenings and weekends. I have discussed the Youth Bus project and she is keen to drive for it. She will therefore have to take a test in order to get the D1 entitlement on her licence. This is because the bus is over 4.25 tonnes. She will have to apply for a provisional licence first and then apply for the test once she

has it. There is a possibility that she will have to have a medical that will cost £80.00. **SM** to contact Bridget Bradford to see if WTC would be willing to pay for it. **SM** contacted BCC and the 3-month break in service clause is something that the CRB demands, so WDCB has to abide by it. **SM** will contact all drivers to make them aware of the fact.

**7: Proposal of June Hodges as Trustee:**

- Proposed by **JG**, seconded by **MF**, and unanimously passed.

**8: Update of Town Council Plans for Youth Bus:**

- The youth Bus Project will not be going ahead this financial year, but is confident it will be able to access funding next year.

**9. : Health and Safety:**

- **JG** moved rear seats on bus back to make more leg room.
- **SM** to check whether there are extension seat belts on the bus.

**12. Correspondence:**

**13. Any Other Business:**

- **TC** and **SC** attended the Rural Transport conference on 2<sup>nd</sup> March. Praised the way East Sussex Bus Services had been set up in response to peoples transport needs. Transport low down on list of priorities in Local Area Forum.

**10: Date of Next Meeting: Wednesday 21<sup>st</sup> April at 8pm at Winslow Centre Meeting Room.**

**Signed as Correct:  
(John Gilbey)**

**Date:**